

Fees for Weddings and Receptions

At Our Lady of the Snows – 2017

Security Deposit: \$250 refundable

This deposit covers minor repair or replacement of broken or damaged items or the cleaning of church facilities. If the removal or addition of seating in the church is requested, this will incur a \$50 fee which will be taken out of the refund. Wedding dates will be considered tentative until this deposit is received by the parish office.

Church Fee: Parishioners - \$500 Non-parishioners - \$1000

This includes all administrative costs, use of the church for the wedding ceremony (does not include reception), dressing area, restrooms and outside areas. A parishioner is a registered, active member of Our Lady of the Snows.

Parish Hall Rental Fee: \$1500

This fee is paid if the couple chooses to hold their wedding reception in the parish hall and or patio/garden (seasonally). This option is available for Friday weddings only.

Parish hall rental includes use of the kitchen; parish-owned plates, glassware and silverware; tables and chairs. A limited number of table cloths are also available.

The hall will be reserved for the reception from 10:00 a.m.-10:00 p.m.

The wedding party is responsible for:

- Returning the parish facilities to the way they were found, including putting away tables and chairs; re-setting the hall; and washing and putting away dishes and silverware
- Making sure caterers clean up after their preparation and service
- Bagging all trash and leaving it in the downstairs vestibule
- Arranging beforehand for cleaning of any tablecloths used
- Wiping down tables and counter tops and leaving rags in hamper

Our Lady of the Snows is responsible for:

- Cleaning the bathrooms
- Vacuuming and mopping the floors
- Taking trash bags to the dumpster
- Laundering rags used for cleaning
- Providing a parish staff member to be on premises during the reception and to lock the church when finished. This staff member will do a final walk-through with the wedding party to assess whether the deposit will be returned in full.

All fees are due at least 90 days prior to the wedding day.

ACKNOWLEDGEMENT OF RECEIPT OF INFORMATION

I have received and understand the information in the following documents provided to me by Our Lady of the Snows: *Preparing for Marriage in the Diocese of Boise* or *Guidelines for Preparing for a Destination Wedding at Our Lady of the Snows; Our Lady of the Snows Marriage & Wedding Policies.*

Bride or Groom

Date

I have received and understand the information regarding deposits and rental fees for weddings and receptions provided to me in *Fees for Weddings and Receptions at Our Lady of the Snows.*

Bride or Groom

Date